

BYLAWS OF THE BRITISH COLUMBIA PHILATELIC SOCIETY

(As at 14 June 2017)

ARTICLE I: MEMBERSHIP

1. Application for Membership

- (a) Applications for membership shall be on the prescribed form submitted at any time to the executive for their approval
- (b) "Prescribed form" shall be in the form of attached Exhibit 'A' unless amended from time to time by the Executive Committee and approved by the membership.
- (c) Applications shall be accompanied by payment of the current Society dues prorated quarterly from the date of the application.
- (d) Membership can be denied by the executive for just cause. Reasons for denial of membership shall be provided by the executive upon request.
- (e) A person so denied may appeal to the general membership at any meeting of the society within one month of such denial.
- (f) The names and interests of new members shall be included in the next convenient Society Newsletter.

2. Honorary Life Membership

- (a) The Society may grant Honorary Life Membership to any person in recognition of commendable service to philately.
- (b) The nomination of a person as an Honorary Life Member must be submitted in writing to the Executive, which bears the responsibility of accepting or rejecting the nomination. Nominations must be submitted at least one month prior to any Annual General Meeting.
- (c) Membership may be conferred upon nominated individuals by majority vote at the next Annual General Meeting. A person so honored shall be entitled to all privileges of regular membership, but will not be required to pay annual dues.

3. Termination of Membership

- (a) A member in good standing may resign from the Society at any time by giving written notice of such resignation to the secretary.
- (b) In the event that a member's dues for the year have not been paid before the first day of March, the individual's membership shall be suspended until payment of dues has been received.

- (c) Any member shall be liable to expulsion from the Society by majority vote of the Executive, if that member is found guilty of conduct which is detrimental to the character or interest of the Society, and having been notified of such infringement or unacceptable conduct, fails to rectify such conduct or to provide the Executive with an acceptable response. Any expulsion by the Executive must be brought to the attention of the membership at the next regular meeting of the Society.

4. Reinstatement of Membership

Reinstatement of membership after termination for any reason, shall be only by application as a new member.

ARTICLE II: DUES

1. Annual dues to the Society for each member shall be due and payable in January for the calendar year.
2. Annual dues shall be determined and revised as necessary by the Executive and submitted to the membership for approval.
3. A member who is not under suspension and who has paid the annual dues shall be considered a member in good standing.

ARTICLE III: OFFICERS

1. Officers

(a) The officers of the Society shall be the president, vice-president, secretary, treasurer, and immediate past-president,

(b) The officers (except immediate past-president) shall:

- (1) be elected by majority vote of the members at each annual meeting,
- (2) serve for a term of one year, and
- (3) assume office immediately after the annual meeting,

(c) The office of the immediate past-president is by default.

2. Duties of Officers

(a) The president shall:

- (1) ensure that the affairs of the Society are run in accordance with the bylaws,
- (2) preside at all meetings of the Society and the Executive, and
- (3) at the beginning of each calendar year, appoint a nominating committee.

(b) The vice-president shall, in the absence of the president, assume the president's duties.

(c) The secretary shall:

- (1) keep minutes of the proceedings of the Society and the Executive,
- (2) deal with all mail and correspondence, and
- (3) keep a record of attendance at Society meetings.

(d) The treasurer shall:

- (1) receive all moneys payable to the Society,
- (2) disburse funds as instructed by the Executive or by the members at an annual or special meeting, provided that such proposed disbursements align with article VI, in its entirety.
- (3) keep an accurate record of all funds,
- (4) notify delinquent members of nonpayment of dues.
- (5) present a report of receipts and expenditures of the previous year to each annual meeting,
- (6) keep an accurate membership list, and
- (7) Provide the membership list to the Club Archivist for inclusion into the Club Archives within 30 days after approval at the Annual General Meeting.
- (8) Provide the annual financial statement to the Club Archivist for inclusion into the Club Archives within 30 days after approval at the Annual General Meeting.

3. Ad hoc changes in the composition of the Executive

- (a) If no member stands for election to any one office at the annual general meeting or at any special meeting, any elected member of the executive may appoint one or more volunteers to temporarily fill the functions of the office.
- (b) The appointment of volunteer executive office holders shall be ratified by a majority of members attending the meeting at which the appointment is announced.
- (c) The titles of volunteer office holders shall be: Interim President, Interim Vice-President, Interim Secretary or Interim Treasurer as the case presents.
- (d) The duration of the appointment is to be a period of time to be mutually agreed by the volunteer and the executive member making the appointment.
- (e) The functions of interim officers are those as normally assumed by elected officers.

4. Removal of Executive Officers

Executive officers may be removed from office before their full term has been served if the Society or membership decides they are not living up to the best interests of the Society.

ARTICLE IV: MEETINGS

1. Annual Meeting

(a) The annual meeting shall be held during March each year.

(a) Written notice of all Annual meetings of the Society shall be made in person, by mail or by email to all members, at least 30 days before the meeting. Such notice shall state the time and place of the meeting, and the purpose for which it is being called.

(b) The order of business at each annual meeting shall include, but may not be limited to:

- (1) approval of the minutes of the last annual meeting,
- (2) receipt of and action on reports from the officers and auditor,
- (3) appointment, by majority vote, of an auditor who shall audit the Treasurer's records and present an audit report to the next annual meeting; receipt of and action on reports from standing and other committees, vote on proposed amendments to bylaws, election of officers and committees for the ensuing year, and other business.

3. Special Meetings

- (a) Special meetings of the Society:
 - (1) may be called by the Executive for any purpose, and
 - (2) shall be called by the Executive, upon written request of 10 members in good standing, to consider a specific subject.
- (b) Written notice of all special meetings of the Society shall be made in person, by mail or by email to all members, at least 30 days before the meeting. Such notice shall state the time and place of the meeting, and the purpose for which it is being called.

3. Quorum

- (a) A quorum at annual and special meetings of the Society shall be 20 per cent (one fifth) of the membership of the Society.
- (b) A quorum at Executive meetings shall be a simple majority of the executive.

4. Voting at and Conduct of Meetings

- (a) Voting at meetings shall be by those present who are members in good standing.
- (b) Voting by proxy is not allowed.
- (c) Meetings shall be conducted in accordance with Robert's Rules of Order.

ARTICLE V: COMMITTEES AND APPOINTMENTS

1. The Executive

- (a) The Executive shall consist of the four elected officers and the immediate past-president.
- (b) The Executive shall:
 - (1) call annual and special meetings of the Society, and
 - (2) administer the affairs of the Society in accordance with these Bylaws.

2. Nominating/Elections Committee

- (a) The Nominating/Elections Committee is a special committee of no less than two members appointed by the president by January 01 of each year.
- (b) The Nominating/Elections Committee shall:
 - (1) prepare a list of candidates suitable for election to each office in the Society,
 - (2) obtain the consent of each nominee to stand for election,

(3) circulate such a list to all members of the Society at the annual meeting, and

(4) run elections as needed.

(c) Presentation of the Nominating Committee's report shall not preclude nominations from the floor during the annual meeting.

(d) Consent of persons nominated from the floor must be obtained before or during the annual meeting.

(e) All nominees must be members in good standing of the Society.

3. VANPEX (Vancouver Philatelic Exhibition)

(a) The VANPEX committee is an elected standing committee composed of four members.

(b) The VANPEX committee shall:

(1) efficiently organize and hold the annual VANPEX exhibition,

(2) prepare a budget for presentation to the Executive for approval,

(3) arrange the following:

(I) rental of exhibition hall

(II) advertising

(III) sale of tables to dealers

(IV) philatelic exhibits

(V) auction (optional)

(VI) Judges committee

(VII) related social functions

(VIII) proper transportation and storage of exhibition frames,

(4) fulfill other related duties,

(5) appoint additional members as needed, and

(6) following its election, select from its members a Chair who will liaise with the Executive.

4. Auction Committee

(a) The Auction Committee is an elected standing committee of two members.

(b) The Auction Committee shall:

(1) efficiently organize and hold the Society's auctions, excluding the VANPEX auction,

- (2) arrange for safekeeping of consignments until their sale,
- (3) ensure that the auctions are carried forth in a convivial atmosphere and that profits are maximized to the benefit of the Society,
- (4) turn over all auction proceeds to the consignors and commissions to the Society,
- (5) appoint additional members as needed, and
- (6) at its first meeting, appoint an auctioneer and an alternate.

5. Newsletter Committee

(Entire section removed pending re-issuance of newsletter)

6. Program Committee

- (a) The Program Committee shall plan the Society's schedule of events, which should include a minimum of five presentations yearly by Society members or guests, to be scheduled at the convenience of the speakers.

7. RPSC (Royal Philatelic Society of Canada) Sales Circuit Books Coordinator

- (a) The RPSC Sales Circuit Books Coordinator is appointed by the Executive and may select an assistant from among the membership.
- (b) The Coordinator and Assistant shall:
 - (1) Be members in good standing of the Royal Philatelic Society of Canada, and
 - (2) receive, circulate, and return the circuit books and collect and remit all related funds.
- (c) The assistant coordinator assists the coordinator and stands in as needed.

8. Archivist

- (a) The Archivist is appointed and a member in good standing of the British Columbia Philatelic Society..
- (b) The Archivist shall maintain in good order the Archives of the Society.

9. Philatelic promotion committee

- (a) At its discretion the executive may strike a special committee to entertain proposals for the disbursement of club funds to other individuals or groups.

ARTICLE VI: FUNDS AND ACCOUNTS

- 1 Pursuant to article II of the Constitution, club funds and resources may only be used for the interests of the club or to promote and encourage Philately.
- 2 The funds of the Society shall be kept in a Chartered Bank or Credit Union to be designated by the Executive.
- 3 Signing officers shall be any two of the president, vice-president, secretary, and treasurer or designated interim officer as required.
- 4 Extraordinary disbursements for more than \$500.00 must be approved by the entire Executive for payment.

ARTICLE VII: AMENDMENTS TO BYLAWS

1. Proposed amendments to the Bylaws shall be submitted in writing to the secretary at least one month before the annual or special meeting at which they are to be considered.
2. Ratification of any amendments to the Bylaws shall require the affirmative vote of 75% of the members voting.
3. Notice of any special meeting shall be made by article IV, section 2, paragraph (b) of the Bylaws.
4. Amendments to the Bylaws shall become effective upon ratification.

- End of Bylaws -